

MINUTES

Regular Meeting of Council Wednesday, January 14, 2015 @ 4:30 pm Council Chambers

Present:	C. Abbott G. Parrott W. Lorenzen B. Dove R. Anstey S. McBreairty	Deputy Mayor Councillor Councillor Councillor Councillor Councillor
Advisory and Resource:	G. Brown B. Freeborn S. Burbridge P. Fudge	Town Clerk Director of Recreation & Community Services (A) Director of Municipal Works Fire Chief
Regrets:	C. Elliott	Mayor

1. CALL TO ORDER

The Meeting was called to order at 4:32pm.

2. VISITORS/PRESENTATIONS

Art Procurement Selections

Councillor Anstey presented awards for the 2014 Art Procurement Program. There were submissions of 12 artworks.

Works included photographic prints, as well as original paintings in oil, acrylic and water colour. Judging was completed on Monday and Tuesday, December 15-16, and the jury recommended the purchase of one piece each from three of the submitting artists.

The 2014 purchases include "Sunset, Fogo", a limited-palette acrylic-on-canvas painting by Barbara Brazil; a water colour painting by Clayton Hann entitled "Newfoundland Railway and Construction of Newfoundland Airport"; and a photographic print by Walt Gill depicting the newly redeveloped waterfront at Cobb's Pond Rotary Park, entitled "Moonlight Over Cobb's".

These latest purchases will remain on public display in the lobby of Town Hall throughout 2015.

Community Light Up Presentations

Councillor Dove presented the Winners of the 2014 Light Up for Christmas Program. They were as follows:

- 1st Place: 94 Memorial Drive – Randy and Susan Lane
- 2nd Place: 6 Bristol Place – Pat and Madonna Redmond
- 3rd Place: 13 Reichers Place – Rick and Cindy Collins

Honourable Mention: 34 Forrester Street

Best Lit Street: Bristol Place

Santa Parade Presentations

The Gander Lions Club presented the Santa Claus Parade awards to the following:

- Commercial – Tim Horton's
- Non Commercial – Evangel Pentecostal Church
- Family Neighbourhood – Gander Collegiate

Honourable Mentions:

- Commercial – Kent
- Non Commercial – Town of Appleton
- Family/Neighbourhood – 9 Wing Gander

3. MINUTES FOR APPROVAL

Motion #15-001

Minutes for Approval

Moved by Councillor Parrott and seconded by Councillor Dove that the Minutes from the Regular Meeting of Council on December 17, 2014 be adopted as presented.

In Favour: 6 Opposing: 0

Decision Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

5. REPORTS – STANDING COMMITTEES:

A. Public Safety & Human Resources:

The Public Safety & Human Resources report was presented by Councillor Lorenzen.

The Public Safety Committee meeting was held on January 5, 2015. The meeting was chaired by W. Lorenzen, Councillor. Other members present included: G. Parrott, Councillor; B. Dove, Councillor; P. Fudge, Fire Chief; T. Barrett, Municipal Enforcement Officer; L. Small, Administrative Assistant.

The following items were discussed:

PUBLIC SAFETY

Letter from Dept. of Transportation & Works

The Town of Gander had received correspondence from several people last October citing their safety concerns regarding the section of the Trans Canada Highway which intersects with Route 330 at Magee Road. This particular area has a westbound turning lane onto Magee Road and traffic travelling east must intersect across the highway into oncoming traffic when turning left from Magee.

The Mayor wrote the Minister of Transportation on November 6, 2014 requesting a review of this section of highway. A letter of response was received from the Minister on December 2, explaining the measures already in place such as signage, a reduced speed limit and that the matter has been forwarded to the Director of Highway Design for further review. A copy of this letter will be forwarded to those who have recently contacted the town on this matter.

Bicycle Helmets

Effective April 1, 2015, all bicyclists will be required to wear a bicycle helmet when using the province's roadways. The Town of Gander will be following provincial guidelines regarding the enforcement of this new regulation. The Committee will review this again in March and begin a public campaign to remind residents of the implementation date.

The Town has to look at adopting a municipal bylaw so that this can be enforced on municipal streets.

911 Service Delayed

Due to technological and data requirements, the Roll Out for the 911 Emergency Services for the province has been delayed. The Fire Department will be proceeding with its preparations of public notices and the changing of the new number on our advertising and vehicles etc. once the new date is announced early in 2015.

B. Parks & Recreation Committee:

The Parks and Recreation Committee report was presented by Councillor McBreairty.

The Parks and Recreation Committee was held on January 5, 2015. The meeting was chaired by S. McBreairty, Councillor. Other members present included: C. Abbott, Deputy Mayor; R. Anstey, Councillor; B. Freeborn, Director of Recreation and Community Services (A); S. Francis, Administrative Assistant; J. Boland, Planning & Control Technician; J. Blackwood, Director of Engineering.

The following items were discussed:

Review Cell Phone Policy

The Committee reviewed the current cell phone policy and accepted the revised changes as attached that include the banning of not only cell phones in dressing rooms but any picture or video recording device. The Committee decided that this change is needed to protect the patrons of the Community Centre. Signs will be posted to make all patrons of the Community Centre aware of the policy and rules.

The attached policy is put forward for the 1st reading.

Cobb's Pond Rotary Park re: Ministerial Services

The Gander Ministerial Association asked that Council provide clarification regarding the policy around the use of the concert/stage area at Cobb's Pond Rotary Park. The Committee asked that a representative of the Ministerial Services be invited into the next Committee Meeting to get clarification on the type of events they would like to host at the Park.

Community Recreation Committee

The Director brought forward the idea of forming a volunteer Community Recreation Committee who would monitor and strengthen recreation and leisure services in the Community. Other communities such as Clarendville have such a committee and find it very beneficial.

The Committee likes the idea but feels that it is something that should wait until after the Recreation Master Plan is complete, as this plan will give the Parks and Recreation Department insight in the direction in which it should take, over the next five years.

Gander Tennis Association

The Municipal Works Department was asked to provide possible locations for the proposed indoor tennis court. After reviewing several potential sites, the Committee felt that the best option was on Magee Road adjacent to where the new 4-6 school is being built. The Director will be meeting with the Tennis Association in the near future to discuss this option.

Recreation Co-op Work Term

A letter was received from a Gander Resident attending Memorial University asking if there was a possibility of a Co-op work term at the Town's Recreation & Community Services Department. The Committee thinks this is a great opportunity but asked the Director to contact MUN to see if the Town would qualify for a grant to help with the funding for this position.

Councillor Lorenzen left the Regular Council meeting due to conflict of interest.

Sideways Motorsports

A member of Sideways Motorsports asked if they could be part of any plans for future recreation development areas in Gander. The Committee asked that the group be invited to a committee meeting to discuss their plans.

Councillor Lorenzen returned to the Regular Council meeting.

C. Economic & Social Development Committee:

The Economic Development Committee report was presented by Councillor Anstey.

The Economic Development Committee meeting was held on January 6, 2015. The meeting was chaired by R. Anstey, Councillor. Other members present included: S. McBreaity, Councillor; B. Dove, Councillor; R. Locke, Manager of Economic Development; D. Quinton, Development Officer.

The following items were discussed:

Changes to HBB Regulations

Given the adoption of the new HBB regulations in an effort to encourage and support entrepreneurship and small business development, the Committee has to be mindful and consider possible implications faced by established commercial operations.

The Committee reviewed proposed modifications to the HBB regulations as attached, and is presenting them to Council for their first reading.

The modifications to the regulations deal with the taxation of “personal service” home based businesses. It is being proposed to create a new business tax classification specifically for these types of businesses.

HBB Application-34 Brown Crescent

The Committee reviewed an application from the resident of 34 Brown Crescent.

WHEREAS an application has been received from Cleaning Duel to operate a mobile commercial cleaning service.

AND WHEREAS the advertising and discretionary use notices were posted with no objections received by the deadline date of December 19th, 2014 and it meets all of the Town of Gander’s Development Regulations

Motion #15-002

HBB Application – 34 Brown Crescent

Moved by Councillor Anstey and seconded by Councillor Dove that Cleaning Duel be permitted to operate a mobile commercial cleaning service from 34 Brown Crescent.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Department of Municipal & Intergovernmental Affairs Correspondence

The Committee reviewed a press release issued by the provincial Department of Municipal & Intergovernmental Affairs announcing an amendment to the Municipalities Act 1999. With a Council vote of at least two thirds and approval from the departmental Minister, it gives municipalities the flexibility to dispose of both real and personal property at or less than fair market value for social and economic development purposes.

The Committee asked staff to research the potential impacts of this amendment and report back to the Committee as information becomes available.

Department of Municipal & Intergovernmental Affairs Correspondence

The Committee reviewed a press release issued by the provincial Department of Municipal & Intergovernmental Affairs announcing a funding agreement between the Federal and Provincial governments. The \$68 million in funding will be delivered through an extension of NLHC's Investment in Affordable Housing Agreement (IAH) through to 2019.

The funding breakdown includes the following:

- \$27 million will be invested to construct approximately 590 new affordable housing units throughout the province
- \$41 million will be invested in the provincial Home Repair Program. This is to help low-income households make repairs and renovations to their homes.

The Committee asked staff to obtain further information regarding eligibility criteria and the application process. Staff will report back to the Committee as information becomes available.

Department of Municipal & Intergovernmental Affairs Correspondence

The Committee reviewed a press release issued by the provincial Department of Municipal & Intergovernmental Affairs announcing investment of approximately \$678,000 through NLHC's Provincial Homelessness Fund. This funding will enable nine non-profit groups across the province to improve programming and services for those at risk of homelessness.

The Committee asked staff to obtain further information from the program providers regarding eligibility criteria, application process and level of interest from this region. Staff will report back to the Committee as information becomes available.

Reallocation of Economic Development Budget Funds

Due to a shift in departmental priorities, staff is requesting to reallocate funds in the Development budget. They are requesting to reallocate funds from Business Travel (\$7000.00) to Consulting & Lobbying. This will allow the staff to implement a new initiative enabling the department to engage the local business community in an effort to update the Town's business directory and identify obstacles and/or barriers experienced by our local business community.

The Committee agreed with the request.

D. Tourism Committee:

The Tourism Committee report was presented by Councillor Dove.

The Tourism Committee meeting was held on January 6, 2015. The meeting was chaired by B. Dove, Councillor. Other members present included: C. Abbott, Deputy Mayor; S. McBreaity, Councillor; K. Sceviour, Special Event Coordinator.

The following items were discussed:

Destination Gander Invoice

The Committee reviewed the invoice and the Coordinator advised the Committee that all goods and services has been received and meet the Town's specifications.

The Committee recommends that the invoice be paid and forwards to the Finance Committee for its consideration.

Building Communities through Arts and Heritage Grant

The Department of Canadian Heritage announced that their deadline for the Building Communities through Arts and Heritage Funding is January 31, 2015. The Community Anniversaries component provides funding to local groups for non-recurring local events and capital projects that commemorate an anniversary of 100 years or greater in increments of 25 years.

The event staff will be looking at various initiatives that could fall under this grant and if any local organization would like more information, please contact the Event Coordinator at ksceviour@gandercanada.com or call 651-5927.

Adventure Central

The Committee reviewed a newsletter from Adventure Central detailing their initiatives and welcoming two new staff members.

The Town would like to welcome Matt Molloy, Marketing Coordinator and Caroline Swan, Product Development Manager to Adventure Central and look forward to working with them.

Also, Adventure Central is inviting anyone to attend the Tourism Destination Visitor Appeal Appraisal Public Sessions that will be taking place in Central Newfoundland from January 12 – January 15 at various locations. The Tourism Destination Visitor Appeal Appraisal (TDVAA) is a project designed to identify a series of priorities and recommendations that will enhance the visitor appeal and competitiveness of the Central region.

If you are interested in attending the session in Gander it will take place at the Hotel Gander on Wednesday, January 14 from 9am – 11:30am. The Event Coordinator will be attending.

NL TOPS Convention

The organizing committee of NL TOPS (Take Off Pounds Sensibly) Conference have decided that they will be hosting their annual conventions in Gander for the next three years. The conference which attracts over 650 people is a wonderful economic generator for our community. As a non-profit organization, they are requesting a reduction in the cost of use of the Centre.

The Committee agreed that as this is a non-profit organization and as the conference is held in June which does not displace user groups, that they will only charge the group for a one day rental.

B24 Liberator

Councillor Lorenzen said that the dive team are looking for the Liberator at the bottom of Gander Lake and found that their lights were not powerful enough. They will be back next year with more powerful equipment.

E. Municipal Works & Services Committee:

The Municipal Works & Services Committee report was presented by Councillor Parrott.

The Municipal Works & Services Committee was held on January 7, 2015. The meeting was chaired by G. Parrott, Councillor. Other members present included: W. Lorenzen, Councillor; R. Anstey, Councillor; J. Blackwood, Director of Engineering; S. Burbridge, Director of Municipal Works.

The following items were discussed:

ENGINEERING

Draft Letter – Nuisance Complaints

The Committee reviewed a draft letter that was prepared by the Engineering department to address repeated unsubstantiated complaints from residents. The Committee is in agreement with the letter as attached which will direct staff to no longer respond after a substantial number of complaints have been investigated and found to be without substance.

Invoices for Approval

The Committee reviewed two (2) invoices and the Director advised the Committee that all goods and services have been received and meet the Town's specifications.

The Committee recommends that the invoices be paid and forwards them to the Finance Committee for its consideration.

Request to Amend Development Regulations – L.J. Holdings Ltd.

The Committee reviewed an application and correspondence from L.J. Holdings Ltd. requesting an amendment to the Town of Gander Development Regulations to accommodate a general repair garage at 10 Roe Avenue. The proposed amendment would add "**General Garage**" to the discretionary use classes of the **Commercial General** zone and would permit the use of the facility as a general repair garage for one of their affiliated companies.

After a lengthy discussion, the Committee feels that the intended use is not a good fit for the existing zone and adding general garage as a discretionary use of the commercial general zone for 10 Roe Avenue could have negative implications on other such zones throughout town. Therefore the Committee is not recommending approval for the request as presented.

Motion #15-003

Request to Amend Development Regulations – L.J. Holdings Ltd.

Moved by Councillor Parrott and seconded by Councillor Lorenzen that the Development Regulation Amendment request submitted by L.J. Holdings Ltd. for 10 Roe Avenue be rejected.

In Favour: 6 Opposing: 0

Decision: Motion carried.

In addition to the amendment, the proponent requested the fee be reimbursed should Council decline approval for the amendment as no open house or public consultation will be required for this process.

The Committee is in agreement with this portion of the request and forwards it to the Finance Committee for their consideration.

Development Application – 211 Airport Boulevard

The Committee reviewed correspondence from the Hickman Automotive Group indicating that they had entered into a purchase and sale agreement with the current owners of 211 Airport Boulevard with the intent of operating an auto body shop. This proposed auto body shop would be under the Bodyworks brand as it has operated since 1991.

They also indicated that they will continue to serve the needs of both their GM and Nissan customers with additional business from insurance company relationships. The operation will have a separate corporate identity from Hickman Automotive Group for management purposes.

The Director advised that the proposed site is situated in a **Commercial General** zone and an auto body shop shall only be permitted where it is part of an existing or proposed auto sales establishment and serving the needs of this establishment.

As this is not the intent of the request the Committee is not recommending approval for this application as presented.

Motion #15-004

Development Application – 211 Airport Boulevard

Moved by Councillor Parrott and seconded by Councillor Anstey that the Development Application submitted by Hickman Automotive Group for 211 Airport Boulevard be rejected.

In Favour: 5 Opposing: 1 – Councillor McBreairty

Decision: Motion carried.

Major Capital 2015 Projects

The Director gave the Committee a general overview of the Capital Works projects proposed for the 2015 construction season and also a brief overview of the scope of work for each project.

He had requested from the Committee their thoughts on the level of public consultation prior to the design and development of these projects. The Committee was comfortable with the information that had been provided thus far and recommends not engaging the general public in specific design criteria for each project.

MHPM – Proposal for Additional Services

The Committee reviewed a proposal from MHPM Project Management Leaders for the provision of a provincial environment assessment registration of the Gander Wastewater Treatment Plant. During consultation with provincial government officials, it was determined that the proposed wastewater treatment will be required to go through the provincial environment assessment process in accordance to the Newfoundland and Labrador Environmental Assessment Act.

The first step in this process would be to prepare and submit project registration documents to the Newfoundland and Labrador environment conservation department for review. The exact scope of work, as attached, would be provided to the Town in exchange for the amount of \$8,800 and would be carried out over the next few weeks to ensure that the project schedule is kept on course.

The Committee is in agreement with the proposal as submitted.

Motion #15-005**MHPM – Proposal for Additional Services**

Moved by Councillor Parrott and seconded by Councillor Anstey that MHPM be hired to handle the environmental assessment registration process with the Provincial government for the new wastewater plant.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Variance – 9 McCurdy Drive

A notice was given that the Town of Gander had received an application to construct an addition to the existing building at 9 McCurdy Drive which will extend within 9.45 meters of the rear property line. It was noted that this area is zoned commercial general and requires a minimum rearyard clearance of 10 meters. The proposed addition will encroach into the rearyard. The Director advised that no objections had been received by the deadline of January 6, 2015.

Motion #15-006**Variance - 9 McCurdy Drive**

Moved by Councillor Parrott and seconded by Councillor McBairty variance approval for 9 McCurdy Drive as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Infrastructure Upgrades - Change order No. 1 and No. 2

The Director briefed the Committee on two change orders that had been received under the 2014 infrastructure upgrades, Peterson/Edinburgh trunk sewer project. The first change order was for \$14,619.38 and the second change order was for \$ 20,302.99.

The Director advised that all goods and services had been received and the work as outlined in the change order was necessary to keep the project moving in a timely fashion. The Committee is in agreement with the change orders as attached and forwards this to the Finance Committee for its consideration.

MUNICIPAL WORKS

Invoices for Approval

The Committee reviewed five (5) invoices and the Director advised the Committee that all goods and services have been received and meet the Town's specifications.

The Committee recommends that the invoices be paid and forwards them to the Finance Committee for its consideration.

Public Works Depot Ventilation

The Director advised the Committee that over the last year they were working with staff and government officials to help improve the ventilation in the Public Works Depot Building; specifically the garage area, where work on heavy equipment creates carbon monoxide, as well as, fumes from cutting, burning, and welding of materials. This work creates gases that need to be more adequately vented from the building.

In 2014 the Town of Gander had purchased a portable air cleaner and is now requesting that Council permit the department to reallocate some funds from the 2015 budget for the purpose of upgrading the existing Nederman vehicle exhaust system, which is used to expel carbon monoxide gases from running vehicles within the facility.

The Committee is in agreement with this request.

Wastewater Treatment Level IV Certification – Mr. David Moulton

The Committee reviewed a certificate of qualification provided by the Department of Environment and Conservation that certified Mr. David Moulton, Supervisor of Municipal Works, had attained Level IV Wastewater Treatment System Operator. Mr. Moulton is one of only two people currently in the Province who holds this level of certification. Although the certification is not a specific requirement for Mr. Moulton's position, it is of those he supervises. In having this additional knowledge and training, the Committee feels that it will serve both Mr. Moulton and those he supervises within the organization well.

The Committee would like to commend Mr. Moulton for taking the initiative to complete this course, much of which was done on his own personal time, to achieve the certification. The Committee is also recommending that this be forwarded to the Human Resources Committee for recognition of the initiative shown by Mr. Moulton.

F. Finance & Administration Committee:

The Finance and Administration Committee report was presented by Councillor Lorenzen.

The Finance & Administration Committee was held on January 8, 2015. The meeting was chaired by C. Abbott, Deputy Mayor. Other members present included: G. Parrott, Councillor; W. Lorenzen, Councillor; G. Brown, Director of Finance; D. Chafe, CAO.

The following items were discussed:

Invoices for Approval

CAPITAL

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE JANUARY 7, 2015

- | | |
|--|-----------|
| 1. Cancoppas | 11,345.25 |
| 01-000-0080-1943, DataGator Portable Sewer flow metering | |
| Contract 16,746 Spent to date zero | |
| 2. DMG Consulting Ltd. | 25,442.30 |
| 01-000-0080-1725, Sanitary Upgrades \$997.79 | |
| Contract 207,465 Spent to date 57,614 | |
| 01-000-0080-1724, Sanitary Upgrades \$24,444.51 | |
| Contract 207,465 Spent to date 57,614 | |

OPERATINGAS RECOMMENDED BY THE TOURISM & SPECIAL EVENTS COMMITTEE JANUARY 6, 2015

- | | |
|--|-----------|
| 3. Destination Gander | 10,340.00 |
| 00-700-1000-7360, Town's Contribution (2014) | |
| Budget 60,000 Spent to date 22,054 | |

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE JANUARY 7, 2015

- | | |
|---|-----------|
| 4. MTL Disposal (o/a PBO disposal Gander) | 20,340.00 |
| 00-430-1000-7014, Transfer station fees PO# 2014-2824 | |
| Budget 35,000 Spent to date 27,504 | |
| 5. MTL Disposal (o/a PBO disposal Gander) | 20,340.00 |
| 00-430-1000-7014, Transfer station fees PO# 2014-2656 | |
| Budget 35,000 Spent to date 27,504 | |
| 6. MTL Disposal (o/a PBO disposal Gander) | 16,906.68 |
| 00-430-1000-7055, dumpsters & landfill fees November cleanup week | |
| Budget 40,000 Spent to date 54,952 | |
| 7. B&H Trading Inc. | 16,879.38 |
| 00-430-1000-7055, garbage truck rental for November cleanup week | |
| Budget 40,000 Spent to date 54,952 | |
| 8. Leading Edge Geomatics Ltd. | 21,018.00 |
| 00-540-1000-7014, LiDar Acquisition & Processing, aerial photography... | |
| Budget 10,000 Spent to date 9,392 | |

Total capital invoices for approval	\$36,787.55
Total operating invoices for approval	<u>\$105,824.06</u>
Grand total of invoices for approval	<u>\$142,611.61</u>

The Director of Finance advised that the invoices met the policies of the Town of Gander.

Motion #15-007**Invoices for Approval**

Moved by Councillor Lorenzen and seconded by Councillor Parrott that the invoices be paid as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Renewal of Group Insurance Program

The Town's Group Insurance Program has just been renewed effective January 1st and there were no increases to the group rates. There is a minor increase to the Employee Assistance Program which will cost the Town approximately \$250 more in 2015.

Donation Request – Freshwater Alexander Bay Ecosystem Corporation

The Committee reviewed a donation request from the Freshwater Alexander Bay Ecosystem Corporation. They are looking for funding in order to evaluate salmon returns on the upper Terra Nova River. This did not meet our Donation Policy and the Committee is not recommending a donation.

LJ Holdings Ltd. Regulation Amendment

LJ Holdings had made a request to have the Development Regulations changed regarding their property on Roe Avenue. It was not agreed to by Council and they are requesting a refund of the \$1,000 fee charged to them which the Municipal Works Committee is recommending. As there was very little staff time required to process the request the Finance Committee is in agreement.

Motion #15-008

LJ Holdings Ltd. Regulation Amendment

Moved by Councillor Lorenzen and seconded by Councillor McBreaity that the Town reimburse LJ Holdings Ltd. its \$1,000 plan amendment fee.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Amendment to the Municipalities Act

The Committee reviewed a Press Release from the Provincial Government regarding an Amendment to the Municipalities Act. Specifically they are allowing municipalities to dispose of its surplus property at less than fair market value for social or economic development purposes. Council had been urging the Province to make changes to this section of the Act for a while and is happy to see that they have done so.

Electrical Standing Offer

The Finance Committee reviewed the results of the Standing Offer request for Electrical Maintenance for which three bids were received.

Motion #15-009

Electrical Standing Offer

Moved by Councillor Lorenzen and seconded by Councillor Parrott that the Standing Offer for Electrical Maintenance be accepted as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Protective Clothing Policy – Recreation

The Committee reviewed the request from the Recreation Department that Outdoor Protective Clothing be offered to the inside staff that are required to work on special events. They had no issue with it but Recreation will have to find savings within their Department in order to do so.

Appointment of Director of Municipal Works

The Town will be hiring a new Department Head to manage the Department of Municipal Works.

Motion #15-010

Appointment of Director of Municipal Works

Moved by Councillor Lorenzen and seconded by Councillor McBairty that Stephen Burbridge be appointed the new Director of Municipal Works effective January 5, 2015.

In Favour: 6 Opposing: 0

Decision: Motion carried.

6. ADMINISTRATION

None.

7. CORRESPONDENCE

None.

8. NEW BUSINESS

Newsletter

Deputy Mayor Abbott advised that Newsletters will be going out shortly. We will be running a contest to name the Newsletter.

Student Involvement on Council

Deputy Mayor Abbott asked that we check out the student involvement on Council. We are waiting for the Province to bring down guidelines on it.

9. ADJOURNMENT

Motion #15-011

Adjournment

There being no further business, it was moved by Councillor Parrott and seconded by Councillor Anstey that the meeting be adjourned.

In Favour: 6 Opposing: 0

Decision: Motion carried.

| The meeting adjourned at 5:35pm.

C. Abbott, Deputy Mayor

G. Brown, Town Clerk